

water and sewer services are available on the adjacent streets. Councilor Smith moved to approve the site plan as presented, with Councilor McMullen as second. The vote was unanimous for approval, motion carried.

Jesse McDonald was present representing Elgin 2010. Elgin 2010 is requesting disbursement of the remaining funds (\$5,850) budgeted for Elgin 2010, to be used as a match for the grant writing/technical assistance portion of the RIF grant application being submitted by the City. Councilor Cooper noted that though the funds were budgeted for Elgin 2010 activities, the City Council retained the authority to oversee disbursement of the funds. After discussion regarding the intent to use these funds for grant writing/technical support, Councilor Smith moved to release the balance of the Elgin 2010 budgeted monies for use as match in the grant application as noted, with Councilor Churchill as second. The vote was unanimous for approval, motion carried.

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#### Committee Reports

The President then called for the committee reports.

Administration: Councilors McMullen and Churchill reported that they had reviewed the bills.

Public Works: Councilors Smith and Dyer; no report.

Councilor Smith noted that there was a possible conflict in scheduling vacations and chip-seal work. It was noted that the chip-seal scheduling was out of the City's control. Councilor Smith also asked about the method of

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At its last meeting, the Council adopted ordinance 105 setting a 20 mph Speed limit on all local streets. ODOT Highway personnel informed the City that contrary to the Police Department's recommendation, ORS does not allow a city to permanently reduce speeds from the State standard. Reductions are allowed temporarily for special conditions and possibly permanently through a State review Board. The State recommended citing drivers for basic rule violations on streets where the conditions made travel at 25 mph unsafe. After discussion, it was the consensus of the Council that the school zones and play ground areas would be posted at 20 miles per hour, and the Police Department would be encouraged to cite drivers under the basic rule where 25 mph was too fast for the public safety.

In April the City Council approved the City to be the grant applicant for RIF funds to develop Hunaha park. Elgin 2010 has prepared a grant ~~request~~ for Rural Investment Funds to develop Hunaha park. The grant was presented to the Council for approval. The grant requests approximately \$78,000 of RIF funds and specifies matching local moneys for grant writing and technical assistance to obtain construction financing. After discussion Councilor Smith moved to approve the grant for submission, with \$2,000 from the general fund to be allocated as a match for technical support and \$1,000 for legal fees and permits. Councilor McMullen was second to the motion. The vote was unanimous for approval, motion carried.

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# Northeast Oregon Alliance Regional Strategies Board Rural Investment Fund

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Staff: 105 E. Main Street, Enterprise, OR 97828 ♦ Telephone: (541) 426-3598 ♦ Fax: (541) 426-3324  
Staff: PO Box 3197, La Grande, OR 97828 ♦ Telephone: (541) 963-2399, 1-800-645-9454 ♦ Fax: (541) 963-2178

## APPLICATION FOR FUNDING ASSISTANCE

For Projects Benefiting the Rural Areas of Umatilla, Union and Wallowa Counties

Please type or print. Use this form, responding only in the space provided.

Applications will be accepted at the above addresses between April 1, 1996 and June 3, 1996.

### 1. Applicant Information

A. Legal Business Name/Organization: \_\_\_\_\_

B. Legal Structure (proprietorship, partnership, corporation, county municipality, port/water/sanitary district): \_\_\_\_\_

C. Address: \_\_\_\_\_

D. Telephone: \_\_\_\_\_ FAX: \_\_\_\_\_

E. IRS Employer ID: \_\_\_\_\_

### 2. Project Manager Information

A. Name: \_\_\_\_\_ Title: \_\_\_\_\_

B. Organization: \_\_\_\_\_

C. Address: \_\_\_\_\_

D. Telephone: \_\_\_\_\_ FAX: \_\_\_\_\_

### 3. Rural Investment Fund(RIF) Funding Request

This project is requesting \_\_\_\_\_ in RIF grant funds.

6. Briefly explain what the RIF project will accomplish:

7. Identify work associated with the RIF project that will be completed at a later date (i.e., additional phases, etc.):

8. Is this project self-sustaining? Explain who will own any improvements associated with the project and how the project will be maintained.

9. Is this project included in any local strategic, economic or community development plan(s)? If so, list the plan(s).

10. Provide information regarding any legal, planning and/or political problems associated with the project and the timeline in which they will be remedied.

11. How will the project's success be measured? Propose data to be measured and reported. Examples of the types of measurements that could be utilized follow: dollars leveraged, number of people benefited, sales level increase, project completion (document prepared, construction complete, etc.), cost effectiveness analysis (include description of proposed methodology), jobs created, jobs saved, etc.

| Measurement | Base Data | Projected Data |          |          |          |
|-------------|-----------|----------------|----------|----------|----------|
|             | 12/31/95  | 12/31/96       | 12/31/97 | 12/31/98 | 12/31/99 |
|             |           |                |          |          |          |
|             |           |                |          |          |          |
|             |           |                |          |          |          |
|             |           |                |          |          |          |
|             |           |                |          |          |          |
|             |           |                |          |          |          |
|             |           |                |          |          |          |

Description of methodology to be used:

12. Supporting Documents. Provide six copies of the application and the following documentation. Note the appropriate exhibit letter on the documentation. **Important: be sure to include all applicable exhibits.** Applications submitted will be reviewed by staff prior to submission to the board; incomplete applications will be returned without board review.

*Be sure to clearly and individually mark "confidential" on any information "of a nature that reasonably should be kept confidential" which the applicant is submitting to the board in confidence (ORS 192.502(3)).*

- ♦ Exhibit A: Either a letter of commitment from the appropriate entity (including applicant, if applicable) or the first page of an application already submitted for funding for each cash or in-kind funding amount specified in item 5.

Private applicant only (Public applicant skip to Exhibit N):

- ♦ Exhibit B: Resumes of all principals or owners, which show percentage of ownership.
- ♦ Exhibit C: Certificate of Good Standing (corporations only).
- ♦ Exhibit D: Current Credit Report (non-profits only; others see below).
- ♦ Exhibit E: Federal Tax Returns for last two years (non-profits only; others see below).

Private for-profit businesses also include:

- ♦ Exhibit F: Current Business Credit Report.
- ♦ Exhibit G: Current Personal Credit Reports for all principals or owners of 20% or more.
- ♦ Exhibit H: Business Profit and Loss and Balance Sheets for most recent two full years, plus interim.
- ♦ Exhibit I: Personal Federal Tax Returns for last two years for all principals or owners of 20% or more.
- ♦ Exhibit J: Business Federal Tax Returns for last two years (if filed separately).
- ♦ Exhibit K: One-page detailed description of current facility, machinery and equipment.
- ♦ Exhibit L: Cash flow projections for two years.
- ♦ Exhibit M: Business Plan that includes at a minimum: a brief market analysis, a description of the business and product/service, a description of the project benefits and costs, and qualifications of the business management team.

Public applicants only:

- ♦ Exhibit N: Minutes of the applicant's meeting at which submission of this application was approved.
- ♦ Exhibit O: Comprehensive Annual Financial Reports for last two years of applicant, or if none, reports of the applicant's fiscal agent.
- ♦ Exhibit P: Current Budget of applicant, or if none, budget of the applicant's fiscal agent.

13. Certification:

\_\_\_\_\_  
Signature of Principal/Highest Elected Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name of Signatory

\_\_\_\_\_  
Printed Name of Preparer